



# BACKUP SECURITY & ENCYRPTION

*HOWTO GUIDE FOR STUDENTS*

# OBJECTIVES

## Backup, security and encryption.

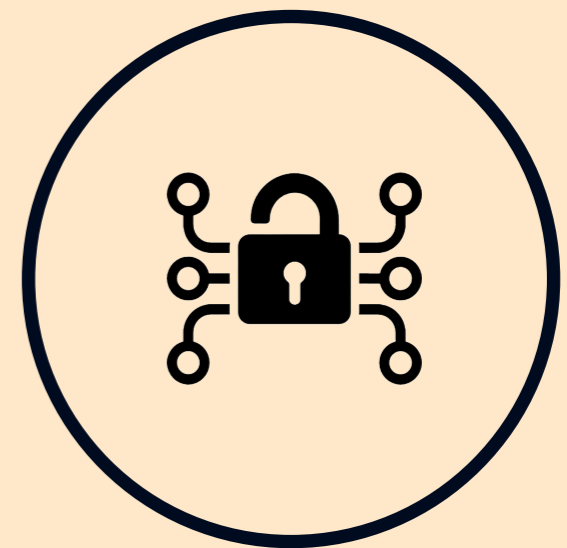
It is extremely important to ensure proper practice of storing and protecting files and data on WordPress. The following plugins will ensure your WordPress blog is protected from viruses, hardware failure and human error, providing you with peace of mind.



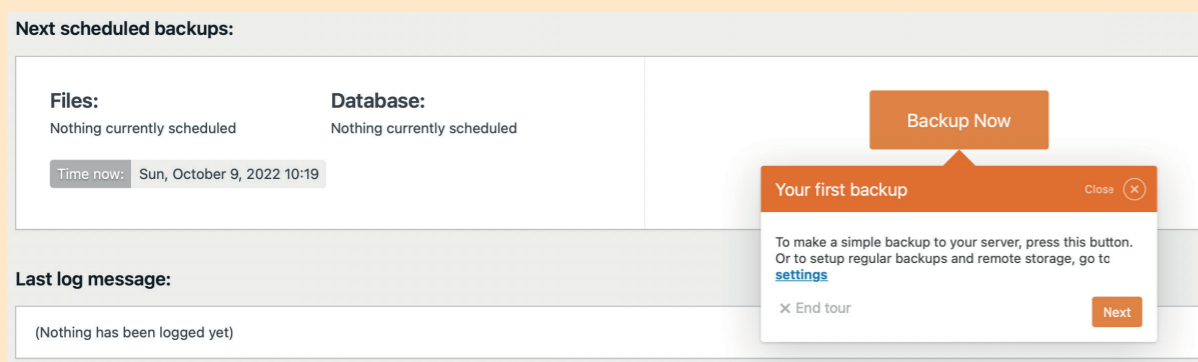
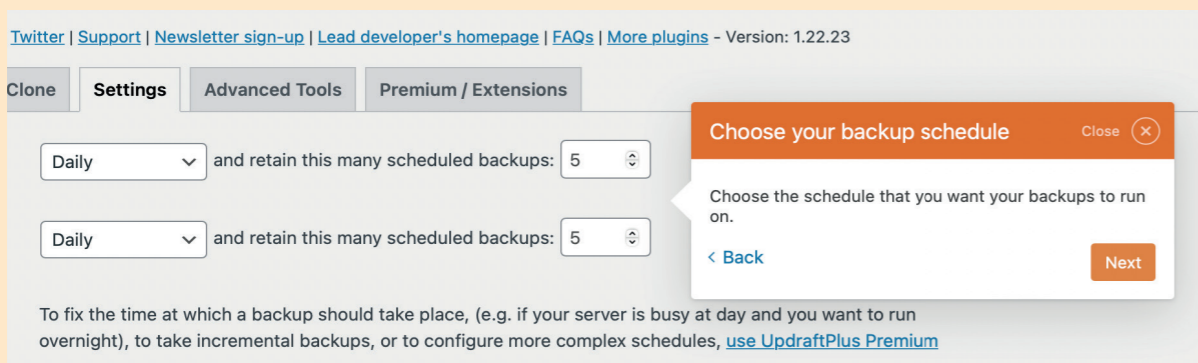
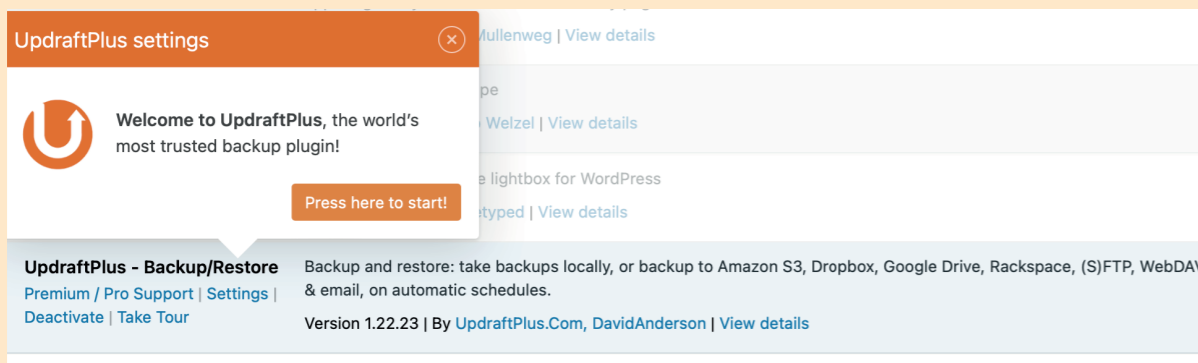
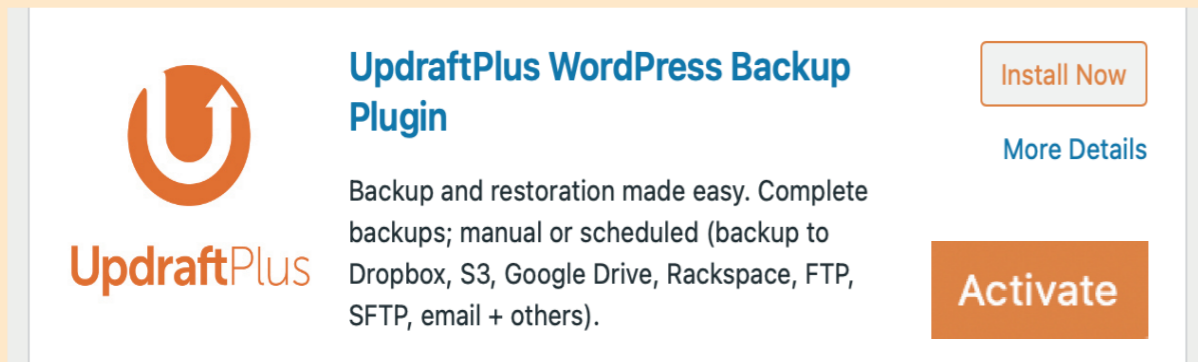
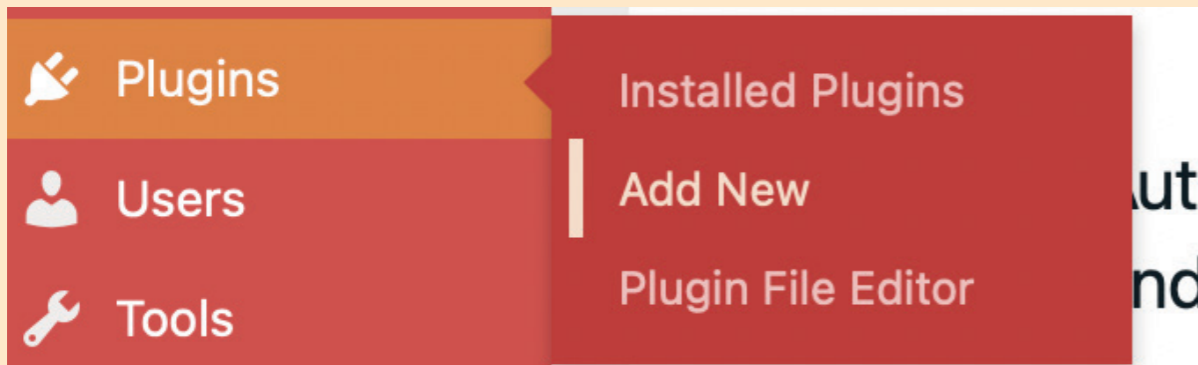
Create a backup using UPDRAFT



Secure your account using WORDFENCE



Encrypt your account using BOXCRYPTOR



# UPDRAFT

UPDRAFT is a plugin used to backup data in WordPress. UPDRAFT protects data against human error, hardware failure and virus attacks.

Follow the simple steps below to backup data.

## Step 1

Access your WordPress dashboard and locate the plugin menu.

## Step 2

Search for the UPDRAFT plugin, install and activate the plugin.

## Step 3

Follow the onboarding sequence.

## Step 4

Adjust the backup schedule in settings.

## Step 5

Click on BACKUP NOW to create a backup.

# WORDFENCE

WORDFENCE is a plugin used to secure data in WordPress. WORDFENCE analyses threats and blocks malicious activity. Helping to secure data.

Follow the simple steps below to secure data.

## Step 1

Access your WordPress dashboard and locate the plugin menu.

## Step 2

Search for the WORDFENCE plugin, install and activate the plugin.

## Step 3

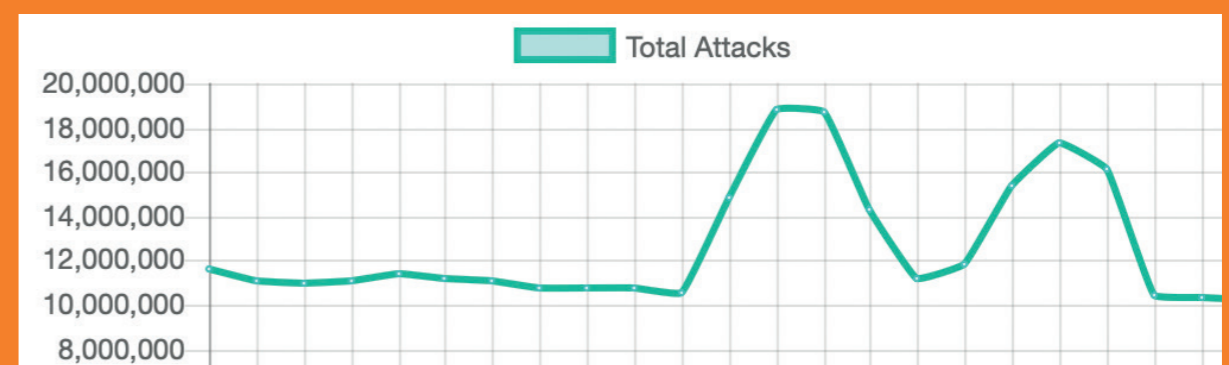
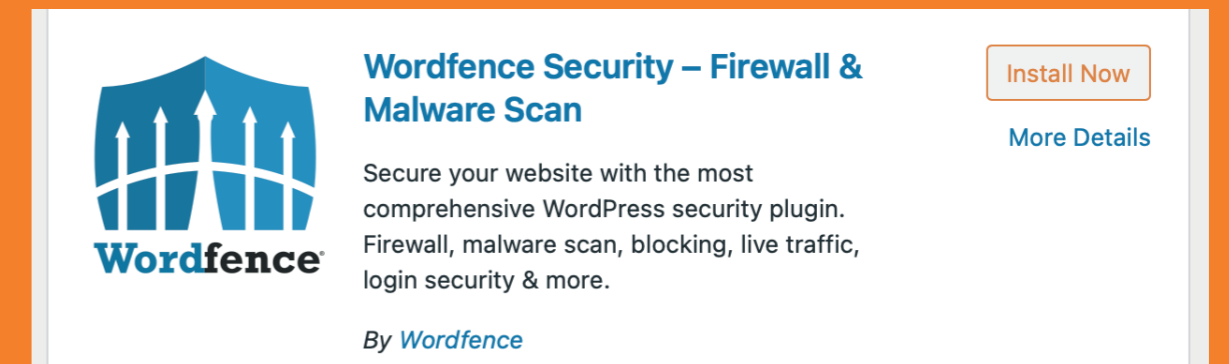
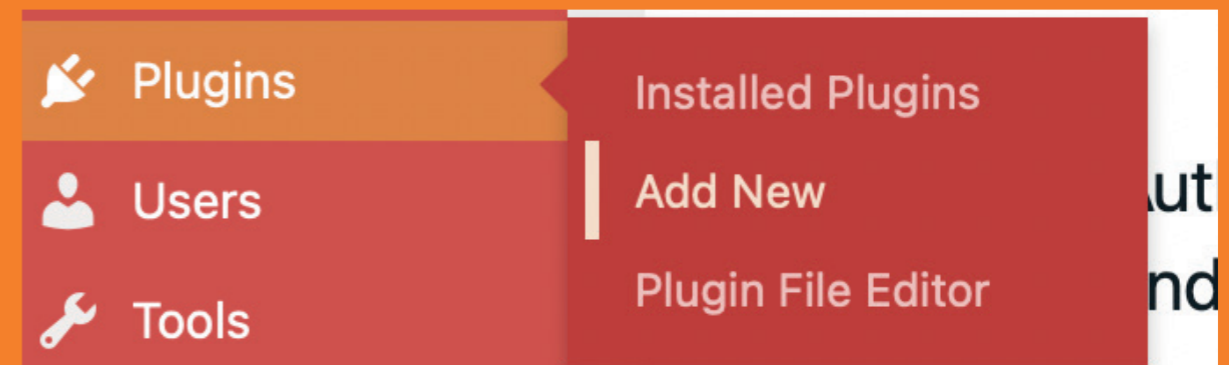
Set your preferred email in the widget to receive security updates.

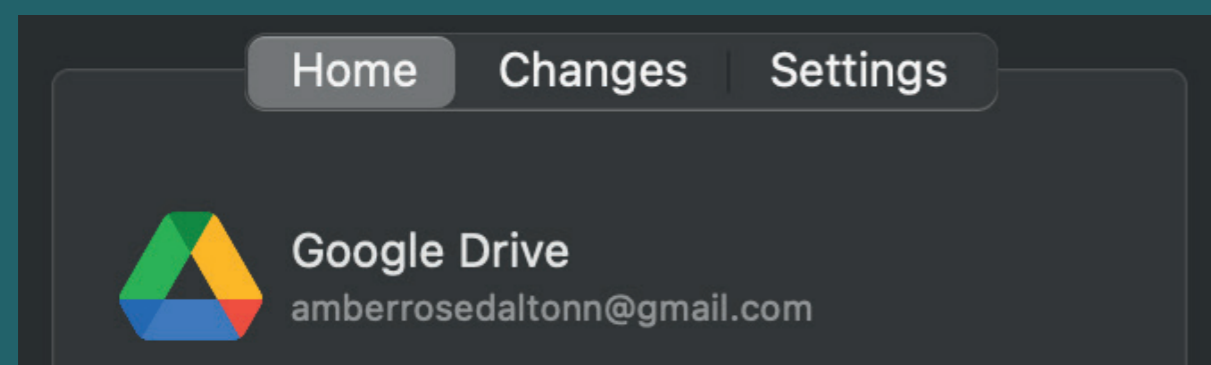
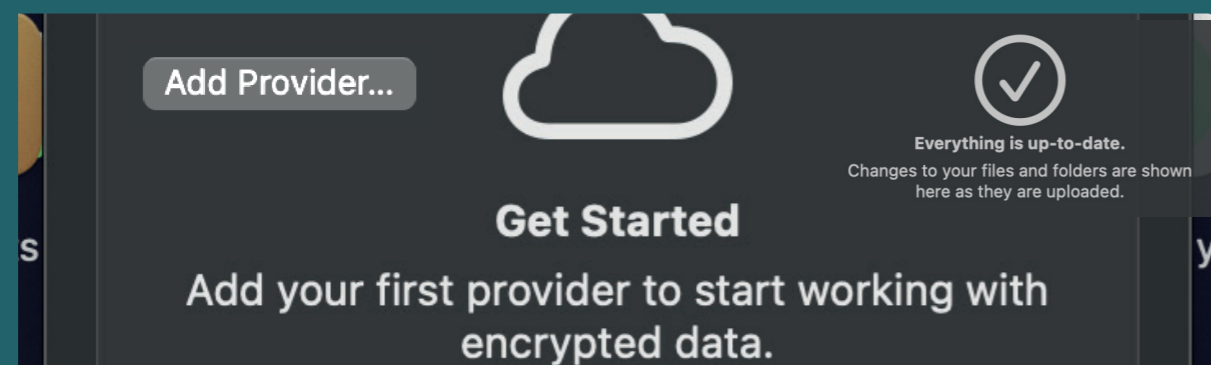
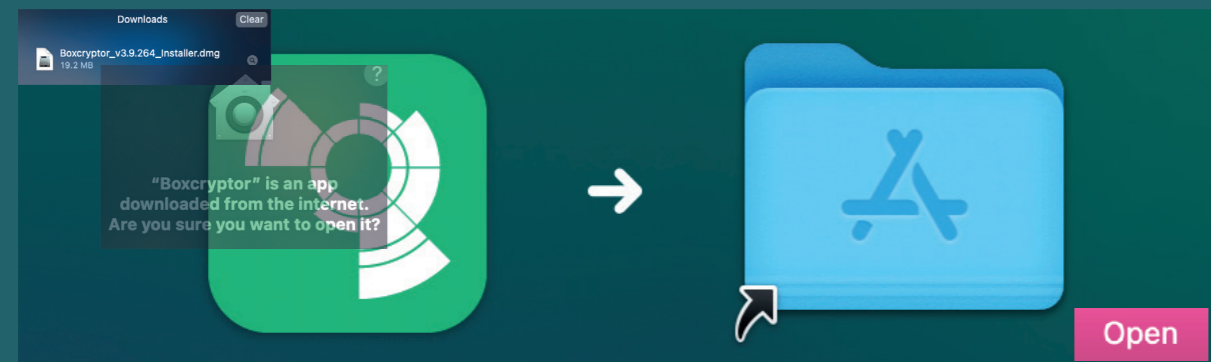
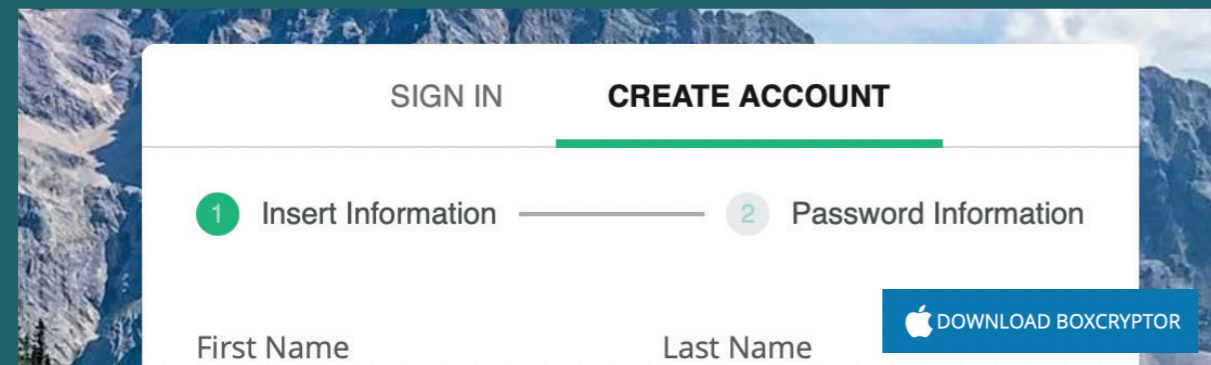
## Step 4

Scan WordPress to receive insight into account safety.

## Step 5

Review malicious activity blocks.





# BOXCRIPTOR

BOXCRIPTOR is an external service that provides an extra layer of protection for cloud storage by encrypting local files on a device.

Follow the simple steps below to encrypt local files.

## Step 1

Create an external BOXCRIPTOR account and download the application onto your device.

## Step 2

Instal BOXCRIPTOR by dragging and dropping the file into applications.

## Step 3

Open BOXCRIPTOR and sign in.

## Step 4

Add a provider to start protecting data.

## Step 5

Review protected accounts to ensure they're correctly protected through the desktop widget.



# ELEMENTOR

ELEMENTOR is a plugin used for post customization. Create attractive websites using the plugin to drive and engage an audience.

Follow the simple steps below to start designing.

## Step 1

Access your WordPress dashboard and locate the plugin menu.

## Step 2

Search for the ELEMENTOR plugin, install and activate the plugin.

## Step 3

Review ELEMENTOR settings through the WordPress dashboard.

## Step 4

Add a new post or edit an existing one with the ELEMENTOR widget found at the top of the page.

## Step 5

Customize posts using a wide range of widgets from the ELEMENTOR plugin.

